

Morley Town Deal Board

Minutes

Tuesday 22 November 2022

10:00 – 12:00

Large Banqueting Suite, Morley Town Hall

Attendees

Gerald Jennings (Chair)	<i>Director, G.R. Jennings Properties Ltd</i>
Councillor Robert Finnigan	<i>Morley Town Council – Chair of Greener & Connected Sub-Group</i>
Matthew Winn	<i>Communications Manager, Office of Andrea Jenkyns MPs</i>
Steven Foster	<i>Director, Land Securities</i>
Cllr Jane Senior	<i>Morley Town Council</i>
Lalit Suryawanshi	<i>Morley Resident</i>
Dawn Ginns	<i>Morley Resident</i>
Mukesh Patel	<i>Morley Resident</i>
Christine Hirst	<i>Morley Resident</i>
Dan Merrick	<i>Morley Resident</i>
Councillor Helen Hayden	<i>Executive Member, Climate Change, Transport and Sustainable Development, Leeds City Council</i>
Mark Casci	<i>West and North Yorkshire Chamber of Commerce</i>

Apologies

Andrea Jenkyns MP	<i>MP for Morley and Outwood</i>
Lorraine Coates	<i>Area Lead, West Yorkshire, Cities and Local Growth Unit</i>
Sonya Midgley	<i>WYCA</i>

Rachael Kennedy	<i>Morley Town Centre Manager</i>
Reverend Anthony Lee	<i>Leader, Morley Community Church</i>
Martin Farrington	<i>Director of City Development, Leeds City Council</i>
Mark Goldstone	<i>Head of Regional Policy, CBI</i>
Cllr Andrew Hutchison	<i>Leeds City Council Morley North ward member – Chair of Town Centre, Placemaking and Culture group</i>

In Attendance

Daniel Broadbent	<i>Regeneration Officer, Leeds City Council</i>
Jane Walne	<i>Head of Projects and Programmes, Leeds City Council</i>
Martin Gresswell	<i>Senior Project Officer, Leeds City Council</i>
Helen McGrath	<i>Programme Manager, Leeds City Council</i>

1.0 Introductions and Apologies

1.1 Introductions were made and apologies given.

2.0 Declaration of Interests

2.1 None

3.0 Minutes of the last Meeting and Matters Arising

3.1 The minutes of 20 September 2022 were agreed to be an accurate record.

3.2 Regarding 6.1.2 **Action** GJ to reconvene the meeting with key economic hubs which was initially held in September.

3.3 Regarding 6.1.3 **Action** Cllr Finnigan to share timetable provided by Network Rail regarding work at Morley Station with JW.

3.4 MW noted a discussion had been held in the previous meeting about potentially minuting working group meetings. Conversation to be picked up within the Board Governance item under 4.2.

4.0 Board Governance

4.1 It was agreed that signing off Board minutes at the following Board is producing too much of a delay to getting them published online, and therefore minutes will be agreed via email following Board meetings and subsequently published. There was a discussion about the current accessibility of the minutes for members of the public.

Action DB to share the online link to published minutes along with the draft minutes of this Board, for Board members to share more widely. Agendas to also be published at least 5 days in advance.

Action DB to rearrange Chair's Briefing meetings to be 2 weeks ahead of Board meetings to ensure sufficient time for publishing the agenda/meeting pack.

- 4.2 There was a discussion about contact details for the Board. There is currently a generic email address for LCC enquiries related to the Morley Town Deal Board MorleyTownDeal@leeds.gov.uk . GJ stressed the importance of transparency and accountability and it was agreed that queries directed to the Board Members should be responded to by GJ as Chair. **Action** DB to include Correspondence as a standing item on future Board agendas.
- 4.3 It was noted that the membership list of the Board needs to be updated on the website. **Action** DB to ensure membership list updated.
- 4.4 There was a discussion about holding a public Board meeting, and the feasibility of this. **Action** HM to review the Towns Fund board governance guidance and bring back to the next Board meeting..
- 4.5 GJ raised the current structure and chairing of working groups. It was agreed that LS would become the new Communications and Engagement working group lead.
- 4.6 A discussion was held around ensuring a diversity of voices leading the working groups and the potential introduction of co-chairs. There was agreement across the Board that co-chairs would be beneficial.
- 4.7 MW argued that published working group minutes would be beneficial for transparency. GJ and SF stated that it had previously been discussed and recognised that the resources are not available for this level of officer secretariat for working groups. The working groups do, however, feed back into the Town Deal Board which is formally minuted and published. It was noted that CH had yet to receive a working group invite. **Action** HM/GJ review the full membership list of the working groups and to be brought to the next Board for a refresh.

5.0 Programme & Project Updates

- 5.1 HM gave an update of programme activities. A performance monitoring process is being undertaken with a return to be sent to central government by 16 December 2022. HM is working on this and will send to the Board for review before final submission. In the context of the 6-monthly monitoring returns that will be carried out, GJ stressed the importance of pace on project delivery.
- 5.2 Individual project updates were made starting with the Morley Skills College. JW reported that there is ongoing dialogue with Luminare about the make-up of the project team. There are also ongoing discussions around the best delivery route for VAT exposure.
- 5.3 On the White Rose Innovation Hub it was reported that there has been a slip in the timescale. Cllr Finnigan raised the importance of this project delivering tangible benefits for Morley residents. **Action** GJ/SL/RK to set out the rationale and challenges around this work at the next meeting.
- 5.4 GJ reported that the Ahead Partnership are working well with schools and have secured additional private sector funding. **Action** HM to invite the Ahead Partnership to the next Morley Town Deal Board meeting to update on their work and how to best engage with young people across the programme.
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- 5.5** MG gave an update on the Morley Town Hall project. MG reported that NPS have provided updated costs and a meeting with the working group will be arranged to discuss next steps and ensuring the scheme fits within the agreed budget. GJ stressed the importance of proceeding at pace. **Action** MG to present a delivery programme at the next Morley Town Deal Board.
- 5.6** As part of the Heritage Investment Fund project DB gave an update on work being carried out by Buttress Architects. Site access is being arranged for the St Mary's in the Woods burnt out church for a condition survey to be carried out. The Conversation Area Appraisal Management Plan will also be consulted on in early 2023.
- 5.7** JW gave an update on the recent park consultations as part of the Greener and Connected project. The first spade is in the ground at Hembrigg Park, with works in Dartmouth Park to begin in the next two weeks. There will be a press release and photo opportunity undertaken for this key milestone. Highways and public realm design and delivery will start in 2023 for both Greener and Connected and Station Gateway projects.
Action Updated site proposals to be put on commonplace for Hembrigg and Dartmouth. The overall programme for Greener and Connected and Station Gateway to be brought to the next meeting.

6.0 Comms and Engagement Update

- 6.1** Feedback was given from Board Members on the public engagement event held on Saturday 19 November at Morley Town Hall. There was widespread agreement from the Board that it had been a positive event. HM reported that around 60 members of the public attended and any comments or feedback would be responded to directly. The Board agreed that the next one should be in Spring 2023. Also need to do more with engaging with young people/families and businesses.
Action HM to share photos from the event alongside a Commonplace news item.
- 6.2** **Action** HM to share the updated Comms strategy with LS to review with the Communications and Engagement Working Group.
- 6.3** GJ raised the need to do more to engage businesses in Morley and asked for this to be picked up through the Communications and Engagement working group.

7.0 AOB

- 7.1** MP suggested that the Board have a walking tour of Morley as part of an extended future meeting. **Action** DB to extend March meeting for the purpose of an additional walking tour.

8.0 Date of Next Meeting

Tuesday 24 January 2023, Morley Town Hall, Large Banqueting Suite 14.00-16.00
